



REGISTRATION

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Let all things be done decently and in order. 1 Corinthians 14:40

NOW WHAT?

You've perused your options and have settled on the type of camp and the dates you'd like to come. So, how do you get signed up? So glad you asked! Our staff in the registration office would consider it a privilege to help you in any way possible. In fact, they've put together the most pertinent information for you in this section to get you through the process as quickly and as easily as possible. If you still have questions, you can contact us by phone, by e-mail, by fax, or even by Pony Express, if you so desire (and if you can find someone to ride that far). Hope to see you soon!

CONTACT INFORMATION

Office Hours

Monday–Friday

8:30 a.m.–5:00 p.m. (Pacific Time)

Mailing Address

49191 Cherokee Road
Newberry Springs, CA 92365

E-mail

info@ironwood.org

Phone

(760) 257-3503

Fax

(760) 652-4808

AVAILABLE DISCOUNTS

Let's start with what you want to know first—how can I get the best deal?! Below are some standard discounts that we offer (others can be found on specific camp descriptions). Call our office for availability or if you have any questions.



PASTOR'S KID DISCOUNT—Children of senior pastors and full-time pastoral staff may receive \$50 off the price of camp for youth camps.

SPONSOR'S KID DISCOUNT—During summer youth camps, children under camp age coming with parents receive a 50% discount. The sponsor's cost is always the lowest fee no matter when he registers, so the child's fee would be 50% of that fee. **Children four and under may come at no charge.**

BRING A FRIEND TO HORSEMANSHIP—Bring someone who has never been to horsemanship camp and receive a \$50 discount. No limit on how many.



EXPERIENCE IRONWOOD FREE—Two people may come free to an Ironwood retreat. One of the two people must be a pastor, youth pastor, Christian school teacher, or a group leader who has not visited Ironwood in the past three years and is interested in sending youth or adults to a future retreat. These two people will go on a forty-five minute grand tour of Ironwood during their stay.



HIGH ROAD

WHY BE A REGISTRATION COORDINATOR?

YOU CAN HELP US

A registration coordinator is the contact person with whom we work regarding any particular camp that his or her church attends. Having a specific person with whom we work with aids timely communication and ensures registration accuracy. Registration coordinators help by promoting upcoming camps and retreats at Ironwood. Some ways this can be done are by

- distributing fliers and registration forms.
- recruiting church members and friends to be campers.
- promoting camps through announcements.
- being enthusiastic about camp!

YOU CAN HELP YOUR CHURCH

By becoming a registration coordinator, you will have the privilege of serving your local church. You will play a part in the lives of those who come to camp and make important spiritual decisions. Also, you will discover how rewarding it is to be personally involved in your church as well as in the camping ministry through this exciting and unique opportunity.

YOU CAN HELP OTHERS

As a registration coordinator, you will become the “answer giver” for those in your church with questions concerning specific camps or retreats. You will have the privilege of helping others get the information

they need to register for an unforgettable Ironwood experience. Your assistance in this area will allow you to develop relationships and expand ministry opportunities in your church.

YOU CAN HELP YOURSELF

To thank you for your involvement with camp promotion and registration, we will give you “Ironwood Bucks.” For every ten paying campers you will receive coupons totaling \$100.

These coupons will be valid for one year and can be used for registration fees or camp fees (for summer camp or other retreats). The coupons are transferable but have no cash value. You may wish to use these coupons for yourself, for visitors, or for church-sponsored scholarships. We want these coupons to be a benefit to you and your church. It is our way of thanking you for becoming an extended part of the Ironwood Team! To sign up as a Registration Coordinator and to receive valuable camp updates, we will need the following information from you: Name, church, phone, and e-mail address. Please call our office (760.257.3503) or e-mail the information to info@ironwood.org.



REGISTRATION SUNDAY FOR SUMMER CAMP

Registration Sunday is the big day for everybody from your church to sign up for camp. By promoting camp, you make it possible for your folks to plan ahead, receive discounts and for families to plan schedules around camp (instead of half your group being gone on vacation).

Follow these guidelines and suggestions for your Registration Sunday

1. Enthusiasm!
2. With the approval of your pastor, set up a Sunday in February or early March as your Registration Sunday. Planning a Registration Sunday at this time will give your stragglers time to sign up before our April 1 deadline.
3. Enthusiasm!
4. Use bulletin inserts for three weeks to promote your Registration Sunday.
5. More enthusiasm!
6. Get each Sunday school teacher involved in asking his students if they plan on going to camp and if they have talked to their parents about going to camp. Find out why a student does not plan to go to camp (financial difficulty, etc.).
7. Get excited about summer camp!
8. Make Registration Sunday different.
 - Have a western Sunday (everybody dresses up in their best western duds).
 - Do a western melodrama in each Sunday school to promote summer camp.
 - Get someone to dress up as a cowboy and make announcements in church and Sunday school.
 - Bring one of the Ironwood team members to your church. Call us up, and we'll work out the details.
 - Use your imagination.
9. Remember that camp is FUN . . . Be excited!
10. Set up a table near the door to collect registration forms and \$50 registration fee.
11. Send in your registration forms and money **by the Thursday following your scheduled registration Sunday.**

Many times your Registration Sunday will grow like a snowball. As more and more kids sign up, other kids will want to sign up as well!



GENERAL INFORMATION

REFUND POLICY

- Registration fees are non-refundable.
- Registration fees cannot be applied to the balance of another camper, but may be transferred in full to another camper's registration for the same camp.
- If cancellation takes place prior to camp, one-half of a registration fee may be applied to a future camp's registration fee for the camper himself. If the camper chooses not to come again, that remaining half is now non-refundable and nontransferable.
- Registration fees are fully refundable if the cancellation is due to an act of God.

SPECIAL DIETS

We cannot accommodate special diets. For those with special diet needs, please bring your own supplementary foods. A refrigerator, microwave, and toaster are provided to store and prepare meals. Food from a Homestead meal may be set aside for a future meal.

SHUTTLES

Shuttles are available during fall and spring adult retreats for transportation up and down the hill from the Meetin' Hall to the Homestead for those who have physical disabilities.

DOUBLE OCCUPANCY POLICY

Small western cottage prices are based on a double occupancy minimum. Exclusive use of a cabin may be available for an additional cost. Call for availability.

HANDICAP ACCESS

Because of the nature of camp and its location, we request that individuals with limited mobility or handicaps call the office for information on accessibility of activities and program events.

PETS IN CABINS

No pets are allowed.

GUESTS OF CAMPERS

All guests of campers are required to stop in at our Registration Office upon arrival. Please call in advance for the best time to visit and what fees or restrictions may apply.

EMERGENCY LINENS

If a camper forgets to bring linens, a limited supply of sleeping bags are available for use.

SPONSOR COSTS

Sponsors pay the full camp price. If bringing kids to multiple camps in the summer, sponsors pay the lowest camp fee the youth from the church paid.

WHAT TO BRING

See the "Adult Camper Information" and "Youth Camper Information." It may be useful to copy these and hand them out to campers as they prepare for departure.

DIRECTIONS

We are located in the Mojave Desert north of Barstow, which is approximately halfway between Los Angeles and Las Vegas on I-15.

If traveling north on I-15, take the Harvard Road exit (#206) 23 miles north of Barstow and turn right.

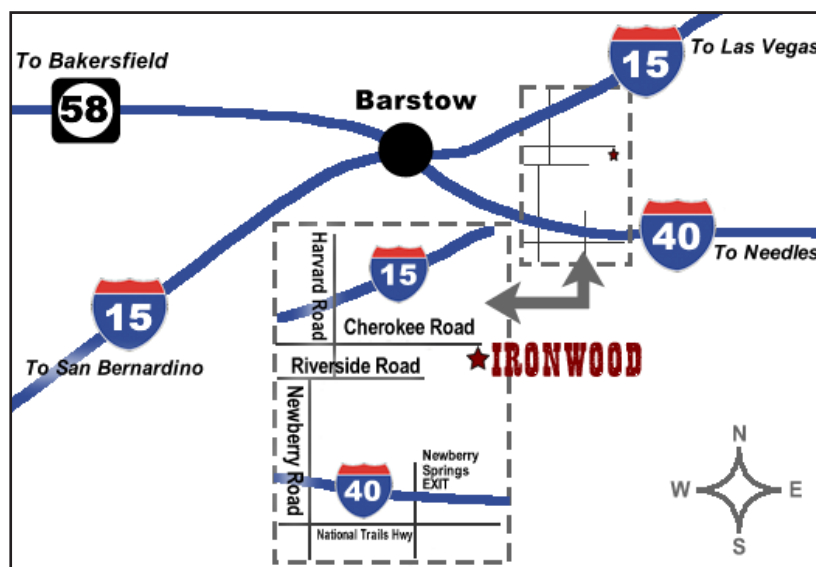
If traveling south on I-15, take the Harvard Road exit (#206) 39 miles south of Baker and turn left.

- Cross the frontage road and railroad tracks and continue south approximately ½ mile.
- Turn left (east) onto Cherokee Road (a dirt road) at the telephone poles.

If traveling west on I-40

- Take the Newberry Springs exit and turn left (south) across the overpass to the stop sign.
- Turn right (west) on the National Trails Highway and go three miles to Newberry Road.
- Turn right (north) and go six miles to Riverside Road.
- Turn right (east) and go one mile to Harvard Road.
- Turn left (north) and go three miles to Cherokee Road, a dirt road, at the telephone poles.

After turning onto Cherokee Road, continue 3½ miles due east (the road jogs slightly). Our Registration Office is in the Way Station, the big building to the right after you come down the hill and pass the welcome sign.



REGISTRATION INSTRUCTIONS

HOW CAMPERS REGISTER—Only registrations and fees that have been received and accepted here at Ironwood guarantee a place for your campers. In order to register a camper, we must receive the following:

1. Registration form—completed.
2. Medical form and waiver—both completed and signed.
3. Registration fee or total fee—checks should be payable to Ironwood; we also accept Visa, MasterCard, or Discover (up to \$3000 per camp)

KEEPING YOU UPDATED—upon receipt of a registration form from you, we will send you a registration receipt. Registration coordinators will receive receipts for young people from their group.

KEEPING US INFORMED—please keep us informed on the following so we can best serve your group:

1. Arrival time—especially if you have to drive more than six hours and will arrive on Sunday evening (summer campers only).
2. All campers coming—include adults serving as sponsors for youth camps
3. Additions and cancellations of campers.
4. Any specific situation concerning a camper that would help us to better work with that person.

CAMPERSHIP PROGRAM—we have a limited amount of monies designated for financial assistance camperships. Arrangements for these camperships must be made by the pastor or youth pastor on an individual basis. Call for availability.

CABIN ASSIGNMENTS—cabin assignments are made in advance to arrival day; it is difficult to make changes on arrival day. Each registration form includes a place for a cabin mate request. If you have additional input about cabin assignments, please communicate with us well in advance of arrival.

MEDICAL FORMS—If bringing minors, please verify that the medical form has been properly filled out with pertinent information and that the medical form/waiver has been signed by child's parent/guardian.

WAIVERS—All campers must submit a signed waiver—either by themselves, or, if a minor, by a parent/guardian.

FULL CAMPS—when a camp has been filled to capacity, extra registrations will be held on a waiting list in case someone who is already registered should cancel.

ARRIVAL DAY—cabin assignments will be given when your group arrives. Please bring the following to the office:

1. Registration receipts.
2. Additional registrations and medical forms for those who may have registered late.
3. One check to cover the balance of the camp fees.

REGISTRATION FORM HINTS

Be sure both sides of the registration form are completed, including the parent/guardian information on the front page (if bringing a minor). Please check the following five things:

1

Your church name for all folks who are coming with your church *even if they do not regularly attend your church.*

2

For youth camps choose one desired cabin mate who is only one grade older or younger—*siblings are not put together.*

3

Grade as of September of current year and birth date of camper. *(for minors only)*

4

Insurance Company and Policy Number *(for minors only)*

5

Camper signature of the waiver *(or parent's signature on waiver and medical release if a minor)*

REGISTRATION FORM
version 12/0919

BY PHONE
760.257.3503 using MasterCard, Visa, or Discover card

BY FAX
760.652.4808

ON THE WEB
www.ironwood.org

BY MAIL
Send this form with \$50 non-refundable, limited transferable registration fee (or \$100 for camps whose total cost is more than \$400) to
IRONWOOD
49/91 Cherokee Road
Newberry Springs, CA 92365

Camper Information
Name: First _____ Last _____ Grade _____
 Male Female
Birthdate: / /
Spouse: _____
Mailing Address: _____
City _____ State _____ Zip _____
E-mail: _____
Phone: Home () _____ Cell () _____
Home Church/City: _____
Cabin Mate Request: _____

Parent/Guardian Information
For campers under the age of 18
Name: _____
Relationship: _____
E-mail: _____

Emergency Phone Contacts
Primary () _____
Secondary () _____

Camp and Payment Information
Camp Name/Code: _____
Camp Date: _____
Cost of Camp: _____ \$
Lodging Upgrade Code: _____ \$
Extra Options: _____ \$
Discount Code: _____ \$
Total: _____ \$
Amount Enclosed: _____ \$
Registration fee is required

Other Family Members Registering
(only for children attending with parents)
#1 Child's Name: _____ Birthdate: / / Boy Girl
#2 Child's Name: _____ Birthdate: / / Boy Girl
#3 Child's Name: _____ Birthdate: / / Boy Girl
#4 Child's Name: _____ Birthdate: / / Boy Girl

RELEASE, AND MEDICAL AGREEMENT
I agree to provide a safe and pleasant environment for every camper who attends Ironwood. We do not provide medical services on our property. All activities are at the camper's own risk. I give permission for my child to participate in activities that occur at Ironwood. These activities include, but are not limited to, swimming in the lake, canoeing, high ropes course, archery, riflery, paintball, horseback riding, and other activities. I understand that these activities are not without risk. Careless behavior or negligence on the part of these employees or myself can be the cause of injury, illness, or death. We do not want to frighten you or reduce your enthusiasm for these activities. Ironwood reserves the right to use any audio, video, and/or photography of guests or campers. I and my estate, agree to release and hold harmless Ironwood, its officers, board members, and employees, from and against all claims, damages, injuries, causes of action, or liability related to my child's participation in any activity on the property of Ironwood, including but not limited to intentional and/or willful acts of misconduct by Ironwood or any of its officers, employees, or volunteers. I have had sufficient opportunity to read this entire document. I have read and understand that my personal insurance will provide primary coverage for medical transportation cost. IN CASE OF MEDICAL EMERGENCY, I agree to be transported to the nearest hospital. I understand that if myself or my child is not covered by insurance, I will be responsible for the cost of hospitalization, secure proper treatment for, and pay for any medical expenses incurred. I understand that if myself or my child is not covered by insurance, I will be responsible for the cost of hospitalization, secure proper treatment for, and pay for any medical expenses incurred. I understand that if myself or my child is not covered by insurance, I will be responsible for the cost of hospitalization, secure proper treatment for, and pay for any medical expenses incurred.

Insurance Company _____
 Myself or my child is not covered by insurance. **Policy Number** _____
Adult Signature _____ **Date of Last Tetanus Shot** _____
Parent/Guardian signature required for those under age 18 **Date** _____

Please do not staple payment to form.

ADULT CAMPER INFORMATION

RESERVATIONS—Reservations are confirmed when the completed registration form and the required non-refundable registration fee is received by our office.

ARRIVAL & DEPARTURE—Everyone coming to an Ironwood camp, retreat, or conference must register at the office. Please do so upon arrival. The office is open at arrival times and each work day from 8:30 a.m. to 5:00 p.m.

LATE ARRIVALS—Should your arrival be delayed for some reason, please call the camp office at 760.257.3503 to hold your reservations and to give us an estimate of your arrival time.

WHAT TO BRING—If you have paid for lodging in a western cottage with the works, all linens are provided. Those who are staying in bunkhouses or western cottages without linens should bring a sleeping bag or twin-sized bedding, pillow, and towels. Everyone should bring a flashlight, Bible, note pad, pen or pencil, toiletries, and spending money. Please call if you have questions.

You might also want to bring sunscreen, sunglasses, Chap-stick, hat, flip-flops to wear to and from the lake, and a camera.

PLEASE DO NOT BRING—Pets, cigarettes, alcohol, drugs, media devices (CD, MP3, Game Boy's, etc.), fireworks, or T-shirts with worldly advertising.

SPECIAL DIETS—Because we cannot accommodate various special diets, please bring your own supplementary foods. If needed, a refrigerator, microwave, and toaster are provided to store and prepare meals. Food from a Homestead meal may be set aside for a future meal.

DRESS GUIDELINES

Ladies—Any fashion worn must come at least to the top of the knee. Appropriate clothing includes knee-length skirts and dresses, culottes, and loose-fitting slacks or jeans.

Colored, modest shorts must be worn over swimsuits. If the top of the swimsuit is not lined or has a low neckline in front or back, a colored T-shirt or tank top must be worn over it. A large towel or cover-up must be worn while going to and from the lake.

Gentlemen—Long pants are encouraged but not required for all services. Other fashions that come to the knee are appropriate for activity times.

Swimsuits must be modest, trunk-type suits. No excessively tight, thin, or short suits.

Clothing tips—During spring and fall camps, the weather in the desert varies from quite warm to quite cold. Be prepared for either. For horseback riding, we encourage you to wear pants or jeans, and boots or shoes with heels for safety.

PLEASE NOTE—It is a good idea to mark all luggage and clothing. Lost and found items not requested within thirty days will be disposed of. Requested items will be mailed at your expense.

If firearms are brought, they are to be used only at the shooting range at scheduled times. They should be locked in your vehicle or in our firearms safe at all other times.

CONTACT INFORMATION—For further questions, please contact us at

IRONWOOD

49191 Cherokee Road
Newberry Springs, CA 92365
Phone: 760.257.3503

Emergency Phone: 760.403.5724
Fax: 760.652.4808
E-mail: info@ironwood.org

YOUTH CAMPER INFORMATION

ARRIVAL & DEPARTURE—Summer Camp: The registration office will open at 10:00 a.m. on Monday. Lunch and orientation begin at noon for junior and junior high campers and 12:30 p.m. for teens. Camp ends by 9:30 a.m. on Saturday unless otherwise noted in camp brochure. **Spring, Fall, and Winter Camps:** First and last meals, as well as check-in times, will be announced in the brochure for each camp.

WHAT TO BRING—Please bring a sleeping bag or twin-sized bedding, pillow, towels, flashlight, Bible, note pad, pen or pencil, toiletries, and spending money (for T-shirts, souvenirs, snacks, trail rides, and crafts). *If you have not sent in your signed and completed waiver and medical form, please bring it with you.*

You might also want to bring sunscreen, sunglasses, Chap-stick, hat, flip-flops to wear to and from the lake, camera, fishing rod, and tackle.

PLEASE DO NOT BRING—Pets, food, cigarettes, alcohol, drugs, media devices (CD, MP3, Game Boy's, cell phones, etc.), matches, fireworks, weapons of any kind, magazines, clothing with worldly advertising, large amounts of money, or valuables.

SPECIAL DIETS—Because we cannot accommodate various special diets, please bring your own supplementary foods. If needed, a refrigerator, microwave, and toaster are provided to store and prepare meals. Food from a Homestead meal may be set aside for a future meal.

DRESS GUIDELINES

Ladies—Any fashion worn must come at least to the top of the knee. Knee-length skirts and dresses are encouraged but not required for evening services. Slits must not come above the knee. Tank tops, tight shirts, clothing with low necklines in front or back, or shirts leaving the midriff bare should not be worn. Culottes, loose-fitting slacks or jeans may be worn.

Colored, modest shorts must be worn over swimsuits. If the top of the swimsuit is not lined or has a low neckline in front or back, a colored T-shirt or tank top must be worn over it. A large towel or cover-up must be worn while going to and from the lake.

Gentlemen—Long pants and shirts with collars are encouraged but not required for evening services. Other fashions that come to the knee are appropriate for activity times. Tank tops are not permitted.

Swimsuits must be modest, trunk-type suits. No excessively tight, thin, or short suits.

Clothing tips—During spring and fall camps, the weather in the desert varies from quite warm to quite cold. Be prepared for either. For horseback riding, we encourage you to wear pants or jeans, and boots or shoes with heels for safety.

Ironwood reserves the right to ask any camper to change his/her outfit if in the estimation of the staff, the outfit is too immodest, or too feminine/masculine.

LOST & FOUND—It is a good idea to mark all luggage and clothing. Lost and found items not requested within thirty days will be disposed of. Requested items will be mailed at your expense.

A NOTE TO PARENTS—Use of camp phones is prohibited. Calls needing to be placed to parents in the event of an emergency or to notify them of safe arrival may be directed through the camp director. All other calls are not permitted. Parents may request exceptions. Please send mail to campers using their name and the date of the camp week they are attending to

IRONWOOD

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